



MELANIE F. WILT

SASHA L. RITTENHOUSE

LOWELL R. MCGLOTHIN

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3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: [commission@clarkcountyohio.gov](mailto:commission@clarkcountyohio.gov)

# Commission Meeting Agenda

## June 14, 2023

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission  
Resolution 2023-0428

Pledge to the flag

Approve minutes of the last meeting and dispense with reading of same.

*Review/Action:*

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Proclamation for World Elder Abuse Awareness  
Review Agenda  
County Administrator/Strategic Plan Updates  
PIO/Calendar/Event Updates  
9:00 Executive Session to Discuss Imminent Litigation  
10:00 Public Hearing – Rezoning Case #Z-2023-03  
Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 14<sup>th</sup> day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

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**Resolution 2023-0429**

**ENGC file**

**Authorize Inter-governmental Agreements Between  
Bethel Township, German Township, Green Township, Harmony Township, Moorefield Township,  
Village of South Charleston, City of New Carlisle and the Board of Clark County Commissioners**

Commissioner \_\_\_\_ moved, per the request of the County Engineer, to authorize the following inter-governmental agreement:

**Agreement between:** Bethel Township, German Township, Green Township, Harmony Township  
Moorefield Township, Village of South Charleston, City of New Carlisle, and the  
Board of Clark County Commissioners

**In the amount of:** County, Townships, Village, and City agree to cooperate in completing the 2023  
Roadway Resurfacing project. The county, townships, village, and city agree the  
total local share of the cost for the project to be \$3,270,346.62

**Purpose:** 2023 Roadway Resurfacing Project

**Funding Source(s):** MV&GT (local), Townships, Village, and City

**Effective Dates:** June 14, 2023 through December 31, 2023

Further, move to authorize the County Administrator to execute the inter-governmental agreement and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 14, 2023.

Angela Wheeler, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

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**Resolution 2023-0430**  
**ENG file**

**Authorize Contract Amendment No. 1 with  
The Mannik & Smith Group, Inc.**

Commissioner \_\_\_\_ moved, per the request of the County Engineer, to authorize Contract Amendment No. 1 with:

**Organization Name:** The Mannik & Smith Group, Inc.,  
1800 Indian Wood Circle, Maumee, Ohio 43537  
**Amendment Amount:** \$ 12,347.00  
**New Contract Amount:** \$655,588.00  
**Funding Source(s):** Federal and Local Funds (MVGT)  
**Purpose:** Professional services for CLA-CR335-0.00 Spangler Road Safety Project  
**Original Effective Date:** September 7, 2022  
**Amendment Effective Date:** June 14, 2023

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0431**  
**CCPG file**

**Accept Grant Agreement with  
Ohio Department of Rehabilitation and Correction**

Commissioner \_\_\_\_ moved, per the request of the Clark County Common Pleas, Adult Probation Department, to accept the following:

**Grant:** Community Corrections Grant  
**Grantor:** Ohio Department of Rehabilitation and Correction  
**Amount Funding:** \$374,808.00  
**Purpose:** Salaries and Fringes for Clark County Common Pleas Probation Department  
**Effective Dates:** July 1, 2023 through June 30, 2025

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0432**  
**JUVG file**

**Authorize Grant Submission to  
Ohio Attorney General, Crime Victims Section**

Commissioner \_\_\_\_ moved, per the request of the Juvenile Court, to authorize grant submission of the following:

**Grant:** SVAA – Victims Assistance Act  
**Grantor:** Ohio Attorney General, Crime Victims Section  
**Funding Amount:** \$2,411.00  
**Purpose:** The SVAA grant funds a portion of the Volunteer Coordinator position for the CASA / GAL Program, Clark County Juvenile Court.  
**Grant Effective Dates:** October 1, 2023 through September 30, 2024

Further, move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0433**  
**JUVG file**

**Authorize Grant Submission to  
Ohio Attorney General, Crime Victims Section**

Commissioner \_\_\_\_ moved, per the request of the Juvenile Court, to authorize grant submission of the following:

**Grant:** VOCA – Victims of Crime Act  
**Grantor:** Ohio Attorney General, Crime Victims Section  
**Funding Amount:** \$16,169.00  
**Purpose:** The VOCA grant funds a portion of the Volunteer Coordinator position for the CASA / GAL Program, Clark County Juvenile Court.  
**Grant Effective Dates:** October 1, 2023 through September 30, 2024

Further, move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0434**  
**INVP file**

**Authorize Purchase of Tractor(s) for the  
Clark County Engineer's Office**

Commissioner \_\_\_\_ moved, per the request of the County Engineer, to authorize the purchase of two John Deere 6120M Cab Tractors for a cost of \$187,290.00 through the Ohio Cooperative Purchasing Program (OH STS515 Contract) to be paid from the MV&GT Fund. This purchase is necessary to replace older tractors and improve fleet inventory.

Further, move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0435**  
**FINA file**

**Authorize Amended Certificate #5 and  
Appropriate Funds**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize Amended Certificate #5 and appropriate funds.

CAFR Format - Commission and Auditor's Use Only			
<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Amount</u>
GENERAL FUND (0001)	PUDE	OPERATING EXP	1,600.00
COMM CORR (1205)	CPC	OPERATING EXP	837.44
BODD GEN FUND (2080)	BODD	OPERATING EXP	244,400.00
WCCCF CCA 2.0 fka JRIG (8375)	WCCF	PERS & FRINGES	790,920.00
WCCCF CCA 2.0 fka JRIG (8375)	WCCF	OPERATING EXP	140,200.00
		<b>Total</b>	<b>1,177,957.44</b>

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0436**  
**FINF file**

**Authorize Intra-Fund Transfer(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

<b>From</b>			<b>To</b>		
<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>	<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>
Fund: General Fund (TIRC)					
Community Dev. Operating Exp.		\$1484.04	Community Dev.	Pers. & Fringes	\$1,484.04

Reason: Funds needed to cover additional personnel costs.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0437**

**FINI file**

**Authorize Inter-fund Transfer(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
General (Comm. Pleas)		Community Correction Grant, (Comm. Pleas)	
0001-130-1851205	\$ 837.44	1205-130-540000	\$ 837.44

Reason: Office supplies erroneously taken from account without funds to cover expense.

General (Misc., Insurance & Pension)		General Bond Retirement (BOCC)	
0001-710-853010	\$ 518,250.00	3010-010-540001	\$ 518,250.00
General (Misc., Insurance & Pension)		9-1-1 Dispatching (Sheriff)	
0001-710-855700	\$ 625,000.00	5700-250-540001	\$ 625,000.00
General (Misc., Insurance & Pension)		Permanent Improvement (BOCC)	
0001-710-854010	\$1,134,545.50	4010-010-540001	\$1,134,545.50
General (Misc., Insurance & Pension)		Commissioner's Contingency (BOCC)	
0001-710-850100	\$ 388,572.00	0100-010-540001	\$ 388,572.00
General (Misc., Insurance & Pension)		Retirement Reserve Fund (BOCC)	
0001-710-852240	\$ 50,000.00	2240-010-540001	\$ 50,000.00

Reason: Second quarter 2023 budgeted transfers

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**Resolution 2023-0438**  
**FINS file**

**Approve Supplemental Appropriation(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

<b>Fund:</b>	<b>Department:</b>	<b>Account:</b>	<b>Amount:</b>
Jail Commissary Trust	Sheriff	Operating Exp.	\$70,000.00
Reason: Carryover balance in fund that was not appropriated in original budget			

ARPA	ARPA	Other Expenses	\$31,833.05
Reason: First quarter 2023 jail therapist (allocation resolution 2023-0374)			

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**Resolution 2023-0439**

**FIN\* file**

**Establish New Fund**

Commissioner \_\_\_\_ moved to establish a new fund: WCCCF JRIG (8375) for West Central Community Correctional Facility.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0440**  
**COMO file**

**Change Time and Location of Commission Meeting**

Commissioner \_\_\_\_ moved to change the time and location of the regularly scheduled Wednesday, July 26, 2023 Commission Meeting to 9:00 a.m. in the Arts and Crafts Building at the Clark County Fairgrounds, 4401 South Charleston Pike, Springfield, Ohio. The formal session will immediately follow the informal session.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0441**  
**POLV file**

**Adopt Revised Vehicle Purchase Policy Effective Immediately**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to adopt the revised Vehicle Purchase Policy to be effective immediately.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0442**  
**TRSR file**

**Acknowledge Treasurer's Investment Report**

Commissioner \_\_\_\_ moved to acknowledge the receipt of the Treasurer's May 31, 2023 Investment Report.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0443**  
**ZHRM file**

**10:00 a.m. Public Hearing for Rezoning Case Z-2023-03  
filed by Berner Properties LLC**

This is the date and time set by the Board of County Commissioners, Clark County, Ohio, to hold a public hearing on the proposed rezoning case Z-2023-03 in Harmony Township being 26.44 acres located at 4785 East National Road, to rezone property from B-3 (General Business District) to B-4 (Heavy Business District), for construction of a storage facility.

Public Hearing opened by the Commission President at \_\_\_ a.m.

Staff Report:

Audience Comments:

The Public Hearing was closed by the Commission President at \_\_\_ a.m.

Commissioner \_\_\_ moved to \_\_\_ rezoning case Z-2023-03 as presented.

Commissioner \_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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